

29 August 2026
008/Par/26

Dear Middle School Parents,

Welcome to Middle School for the new academic year.

Middle School is a stage in your child's education where we focus on independence in both learning, behaviour and self-management. There are two grades in Middle School Grade 6 and Grade 7 for this reason, so that students can be prepared for the transition to Senior School where the above skills are important for success. We look forward to a very positive year ahead and seeing your child develop in independence.

Please find below some information to help make this year a success.

Entry and Exit to Middle School

All Grade 6 and Grade 7 students enter through the same gate at the back of the school in the morning. Students generally walk themselves from the car through the gate (after the first day of school) into the Middle School building. Kindly use the marked parking bays and there is a space for turning cars safely. We ask that students **do not get** their own bags out of the back of cars that are directly parked facing oncoming traffic for safety reasons.

At the end of the day, Grade 6 students, who do not travel by bus and do not have siblings in Grade 7, exit school from the first gate after the multi-purpose hall. Parents/ drivers/ nannies pass the name of the student to the member of staff on duty and students are dismissed via the gate. We ask that cars park and drivers do not ask students to cross the road to access the car for safety reasons.

Grade 7 students will exit from the same gate that they enter in through in the morning, along with those who travel by bus.

For the first few weeks as teachers learn where students should be located for exit and ensure everyone understands the procedure, we ask for patience at collection time. Also, your child will only be given to adults known to the teaching staff on duty, this is a safeguarding issue. If there is a change in person collecting your child, please inform the office in a timely manner so that the message can be relayed to the duty staff to help with a smooth dismissal.

School day

The school gates open at 07:15am and students should aim to arrive between 7:20am and 7:45am as registration begins at 07:50am.

Students will be dismissed from 14:55.

Students who arrive once the school gates have closed will need to enter from the main gate at administration, they are given a late slip so we can prove who is present in school, and this is given to their mentor who registers them. and make their way to Middle School with a late slip.

School uniform

Students wear the grey and white uniform on non-PE/nonsporting activity days.

For boys this is trousers and not shorts, a white shirt (that is required to be tucked in) and a school grey sweatshirt if required.

For girls this is a grey skirt, white blouse, grey cardigan if required. Shayla, if worn, are to be grey, white or black and worn in a tied, fixed manner for safety reasons please.

PE uniform

Boys – Navy blue track trousers (not shorts) and the school red t-shirt

Girls – Navy blue track trousers and pale blue sports shirt available long and short sleeved.

Black shoes, nor trainers are worn with the grey and white uniform, and white trainers with white soles with the PE uniform.

Student Equipment

Students require the following equipment with them at all times of the school day and year:

- Black/blue Ink pens for writing
- Regular Pencils
- Colouring pens/pencils
- 30cm ruler
- Eraser
- Sharpener
- Whiteboard pen(s)
- Glue stick - not UHU or liquid glue
- Scissors

Homework Diaries

In Middle School these are A4 size and students record homework and any notices in these. We ask an adult reviews the diary at the weekend and then signs. The aim is to ensure home and school have an efficient communication. If you wish to discuss anything related to the homework diary, please contact Ms Nicola Kelly via the office.

Mentors

In Middle School students have mentor groups which are their registration groups. The mentors are the first point of contact for the students if they are having any issues. This teacher sees your child every morning and acts as their adult representative in school. Parents will have the opportunities of meeting mentors in the first few weeks of school to ensure your child has settled into Middle School and discuss any concerns.

Classrooms and timetables

In Middle School students move classrooms for different lessons and this requires organisation, so they need to take learning equipment e.g. homework diary, pencil case, bag, and other equipment to these classes.

Students will be given a copy of their timetable as they will be responsible for getting to and from the lessons this begins to build independence in preparation for Senior School.

Should you have any issues or concerns, please contact the Ms Nicola Kelly Head of Middle School, via the school office either on the telephone on 09224001 or the school mobile 050 4345358 or by email admin@fpa.sch.ae and we will arrange a meeting at a mutually convenient time to discuss the issue with you.

Kind regards,
Ms Nicola Kelly